

Attachment F2: Funding Request Justification Form

Intermediate Outcome:

Describe each activity that funds are being requested to support.	Indicate the amount of UWECI funding requested to support each activity listed.	Please outline how funding requested for each activity will be spent. Please categorize explanations by direct and indirect expenses.	Describe/define a unit of service for each or a combination of activities identified.	Provide the estimated cost for each unit of service identified.
<u>Activity 1:</u> Prevention Outreach Services -- Those who self-identify as being at risk of imminent homelessness meet with case manager who provides referrals to shelter diversion services such as rental assistance, utility bill assistance, legal counseling, budget counseling, more affordable housing, and subsidized housing.	\$15,000	Direct expense: 85% = .4 FTE (case managers); 2% = program materials (brochures, pens, "help" info magnets, etc.); Indirect expense: 8% administration (.05 ED, OM time) and 5% operations (utilities, maintenance)	one episode of one household (individual or family) provided with homeless prevention services such as those described in first column	\$285.00
<u>Activity 2:</u> Shelter Services -- Clients (single males and families) receive bed, linens, shower access, toiletries, washer/dryer access, food, communications access, bus tickets.	\$65,000	Direct expense: 60% = .67 FTE resident attendant staff salaries; 38% shelter operations (utilities and maintenance); Indirect expense: 2% administration (.087 ED, OM time)	one night of shelter provided to one individual who may be single adult male or part of a family	\$18.50
<u>Activity 3:</u> Access to Support Services -- Case management will provide motivation-based counseling to set goals and access services likely to help client address barriers to self-sufficiency. Meetings are weekly or more often as needed and may extend post-shelter stay.	\$35,000	Direct expense: 80% = .8 FTE (case managers); 5% other client services (transportation, photo IDs, gift cards, etc) Indirect: 10% administration (.0625 ED, OM time) and 5% operations (utilities, maintenance)	one resident client (indiv. or family) assisted in accessing stable housing via case management as described in first column	\$255.50
Total Funding Requested	\$115,000			
Total Strategy Budget (Revenue)				
% of UWECI funding requested to Total Strategy Budget				